

William Mason School – School Community Council Annual General Meeting
October 11, 2023 – Meeting Minutes

1. Call to Order – Trevor Davidson, Kacy-Jae McLean, Nicole Kelsey, Tiffany Ealey, Mike Carter, Christie Milne, Larissa Bond, Marcy Burka-Charles
2. Approval of Agenda
3. Meeting Minutes from Prior Meeting
4. Reports
 - a. Chairperson Report – Kacy-Jae McLean
 - i. Served 140 hot lunches in Oct. Another upcoming in Nov. Would like to keep for free. May need to ask for sponsors or donations from community.
 - ii. Book fair – SLCs coming up Oct 18 & 19.
 - b. Principal Report – Trevor Davidson
 - i. Wapiti Ski Hill no longer taking kids under Grade 3. Will find a matching activity for younger grades. Possibly March 8 for ski trip. Approximately \$5000 needed for students to attend.
 - ii. WMS Open House – went well. Hoping to do a pancake breakfast next year.
 - iii. Thank you to the SCC for helping in the school
 - iv. Literacy night will not be on Nov 9th as there is a scheduling conflict. Will choose another night
 - v. Upcoming Board of Directors meeting – Oct 24th. Will visit classrooms and meet with staff
 - vi. Guest speaker talking about the impact of social media. Parent night as well as students. Will be held in January.
 - vii. Student population: 155
 - viii. School Level Action Plan – Motion to approve (Kacy-Jae, Nicole)
 1. Strong sports environment in school, would like to focus on arts to increase engagement with other students.
 2. Targeting a sense of belonging in the school as it is lower than the Canadian average. Higher in Positive Relationships. On par for Sports and Clubs.
 3. Focusing on building positive relationships with students and adults in the school.
 4. Wanting to build relationship with the community. Added monthly student assembly. Reading buddies program beginning again.
 5. Creating Drama & Arts Club. Revamping intermural sports for Gr K-6. Primarily Gr 7-12 participating.
 6. Focus academically on improving math grades. Plans to improve writing capabilities.
 7. No more comments from teachers on report cards for each subject. Will be a learning story for one class per student with ongoing updates.
 8. Teachers learning about self-regulation and will be teaching students as well. Push for teachers to focus on mental health.

Increase of hours counsellors are present in school and more resources available.

9. Elementary teachers and high school teachers meeting weekly to chat about what they need support in, wins, etc. Mamawiak – observing other teachers and providing feedback – is ongoing.
- c. Treasurer’s Report – Tiffany Ealey
 - i. Tiffany has been added to signing authority. Online banking has also been set up at Diamond North Credit Union to view statements online.
 - ii. Financial report has been sent to school board. Operated at a loss in 2022-2023. Report submitted to NESD School Board.
- d. SRC Report
 - i. No representative present
 - ii. Movie morning for K-Gr6 today
 - iii. Will be doing fundraisers – citrus fruit, Coop gift cards
 - iv. Monthly meals and canteen continuing
- e. Sports Update
 - i. Hosting both conferences for Volleyball. Teams come from out of division. SHA sanction. Both in Nov. Jr done mid-Nov; Sr end of Nov.
 - ii. All teams currently running.
 - iii. Cross Country had runners in top 10 of NESAC.
 - iv. Idea to have curling bonspiel in different community within our division – Smeaton, Snowden, etc. to involve more communities that attend WMS.
5. Overview of WMS SCC – see attached.
6. Old Business
 - a. Non-Fundraising Activity with community involvement – ideas?
 - i. Movie night, school dance, breakfast, Christmas night
 1. Add to next meeting agenda – Community Christmas Involvement
 - b. Fundraising Ideas for 2023/2024
 - i. Donation letters to businesses for playground
 1. Need to discuss how businesses will be recognized when giving donation
 2. Going to proceed with this fundraiser first. Letter/request will be sent to businesses. Businesses will be recognized by donation amount on a plaque/monument displayed.
 3. SCC to research grants we can apply for
 - ii. FB Auction
 - iii. Other ideas: Harvest/meal, cake auction, Christmas meal, Ham & Scalloped Potatoes
 - c. Stacey Lair – Director of NESD – will come to speak to SCC. Will extend invitation to come and join us. She will have an hour presentation.
 - i. Will revisit in January/February
 - d. Financial Audit - ongoing
 - i. Tiffany added to the Diamond North Credit Union
 - ii. Will receive updates via online banking. Tiffany, Kacy-Jae & Alyson have access
7. New Business
 - a. Request from Crystal Eastman & Mrs. Long to assist with a literacy night on Nov 9th.

- i. New date to come.
 - b. New board members and/or volunteers
 - i. Christie, Larissa, Mary – new members. To be added to Edsby Group chat.
 - c. Date for next hot lunch – will check with Ms. Bell on SRC lunch days – 2nd or 3rd week. Soup will be noted.
 - i. Possibly needing donations/sponsors with increase cost of groceries.
 - d. Literacy Week – Jan 21– 28 – Theme is “Let’s Have a Family Party!”
 - i. Tabled
 - e. Meal for staff for SLCs
 - i. Lasagnas & garlic toast
8. Set Date for Next Meeting – Nov 22nd @ 3:45pm
 9. Motion to Adjourn (Mike, Alyson)

Overview of William Mason School – School Community Council

Comprised of:

Chairperson - Kacy-Jae McLean

Vice Chairperson - Nicole Kelsey

Treasurer - Tiffany Ealey

Secretary - Alyson Karalash

Members - Marcella Forden, Mike Carter

New Members: Larissa Bond, Christie Milne, Macy Burka-Charles

Involvement in 2022-2023 School Year:

- Eight hot lunches provided for students and staff
- Volunteering at school events: Christmas dinner, Amazing Race, Christmas Carnival, Track & Field, Canteen
- Silent Auction at Christmas Carnival. Part of the money raised used to purchase a volleyball ref stand
- Sponsored Nia Eastman’s Literacy Achievement Award
- Donated to SRC for Swag Bags for house pep rally / Amazing Race
- Donation of \$300 Grad Scholarship
- Meal for staff during SLCs

Upcoming Events

- Playground fundraiser
- Volunteering at Scholastic Book Fair Oct 18th & 19th during SLCs
- November lunch


Goals for 2023-2024 School Year:

- Continue to provide a monthly hot meal to students and staff.
 - We would like the meal to remain free of charge to be accessible to all. With the cost of groceries increasing, we may need to fundraise and/or ask for donations/sponsors.


- Fundraise for new playground
 - Wooden structure needs to be removed/replaced. Play structure targeted towards Grades 4-7.
 - Our Goal: raise \$100,000
 - Breakdown of costs
 - \$35,000-\$70,000 for new structure
 - Additional costs (taxes, freight, base): 20-40% of play structure. Approximately \$10,500-\$22,500 (these numbers are 30% of \$35,000 & \$75,000 to give estimate)
 - We already have base from previous structure so may be less than this.
 - Total: \$45,500 - \$92,500.
 - Goal of \$100,000 to cover any additional/unexpected costs and any additional add-ons

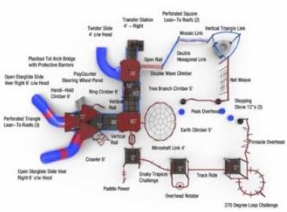
Two Examples:

2023 Winter Sales Flyer



Are you ready to take advantage of our winter playground sale before it ends on April 28, 2023? Now is the perfect time to upgrade your playground or add new play equipment to your community. With a wide variety of playgrounds and play components to choose from, you can find the perfect fit for your needs and budget. Our playgrounds are built to last,





\$71,264

360° view
Click here to see your playground 360° view in your colours online, and print a PDF.

hendersonplay.ca | 1-800-265-5462

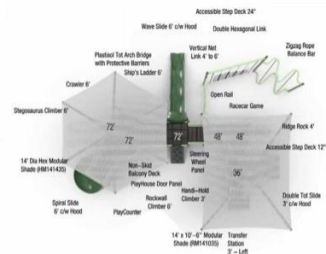
Prices do not include freight, installation, base, site preparation, and all applicable taxes.

B310129R0
 Best User Age: 5 to 12
 Kid Capacity: 72
 Use Zone: 57'-11" x 43'-5" (17.6 x 13.2m)
 CSA Z614: Complies
 Annex H: Complies

All equipment is shipped un-assembled, assembly required.
WARNING: PLAYGROUND PRODUCTS
 Installation over a hard surface such as concrete, asphalt, or packed earth may result in serious injury or death from falls.

2

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B310176R0

Best User Age: 5 to 12
 Kid Capacity: 60
 Use Zone: 45'-4" x 35'-2" (13.8 x 10.7m)
 CSA Z614: Complies
 Annex H: Complies

\$67,525



Click here to see your playground 360°, change your colours online, and print a PDF.